

**Table 2.16**  
**SECRETARIES OF STATE: CUSTODIAL, PUBLICATION AND LEGISLATIVE DUTIES**

State or other jurisdiction	Custodial				Publication				Legislative			
	Archives state records and regulations	Files state agency rules and regulations	Administers uniform commercial code provisions	Files other corporate documents	State manual or directory	Session laws	State constitution	Statutes	Administrative rules and regulations	Opens legislative sessions (a)	Enrolls or engrosses bills	Retains copies of bills
Alabama .....	...	...	★	★	...	★	★	★	...	...	★	...
Alaska (b) .....	...	★	...	...	...	...	★	★	...	★	★	...
Arizona .....	...	★	★	...	★	...	★	★	...	...	★	★
Arkansas .....	...	★	★	★	★	...	★	★	...	...	★	★
California .....	★	★	★	★	★	★	★	...	...	...	★	★
Colorado .....	...	★	★	★	...	...	★	...	...	...	★	★
Connecticut .....	★(c)	★	★	★	★	...	★	...	S	...	★	...
Delaware .....	★	★	★	★	...	...	...	★	...	...	...	...
Florida .....	★	★	★	★	...	★	★	...	...	...	...	...
Georgia .....	★	★	...	★	★	★	★	★	...	...	★	...
Hawaii (b) .....	...	★	...	...	...	...	...	...	...	...	...	...
Idaho .....	...	...	★	★	★	★	...	...	...	...	★	★
Illinois .....	★	★	★	★	★	★	...	★	H	...	★	★
Indiana* .....	...	★	★	★	...	...	...	...	H	...	★	...
Iowa .....	...	★	★	★	★	...	★	...	...	...	★	...
Kansas .....	...	★	★	★	...	★	...	★	★	★	★	★
Kentucky .....	★	...	★	★	...	★	...	...	...	★	...	...
Louisiana .....	...	★	★	★	★	...	...	...	...	...	★	...
Maine* .....	★	★	★	★	...	...	★	...	...	...	...	...
Maryland .....	...	★	...	...	...	...	...	★	...	...	★(g)	...
Massachusetts* .....	★	★	★	★	★	★	★	★	...	...	★	★
Michigan .....	★	★	★	★	...	...	...	...	...	...	★	★
Minnesota .....	...	★	★	★	★	...	★	...	H	...	★	...
Mississippi .....	★	★	★	★	★	★	★	★	★	★	★	★
Missouri .....	★	★	★	★	★	...	★	...	H	...	★	...
Montana .....	★	★	★	★	...	...	★	...	H	...	★	...
Nebraska .....	★	★	★	★	...	★	...	★	...	★	...	...
Nevada .....	...	★	★	...	...	...	...	★	...	★	...	...
New Hampshire .....	★	...	★	★	★	★	...	...	...	★	★	★
New Jersey .....	★	...	...	...	★	...	...	...	...	...	...	...
New Mexico .....	...	...	★	★	★	★	★	...	H	...	★	★
New York .....	★	★	★	★	★	...	★	...	...	...	...	...
North Carolina .....	...	...	★	★	★	★	...	...	...	...	★	★
North Dakota .....	...	★	★	★	★	...	...	...	...	...	★	★
Ohio .....	...	★	★	★	★	★	...	...	...	...	★	...
Oklahoma .....	...	★	...	★	...	★	...	★	...	...	★	...
Oregon .....	★	★	★	★	★	...	...	★	...	...	★	...
Pennsylvania .....	...	...	★	★	...	...	...	...	...	...	★	...
Rhode Island .....	★	★	★	★	★	...	★	...	...	...	★	★
South Carolina .....	...	...	★	★	...	...	...	...	...	...	★	...
South Dakota .....	...	★	★	★	★	...	...	...	H	...	★	★
Tennessee .....	★	★	★	★	★	★	★	★	...	...	...	...
Texas .....	...	★	★	★	★	...	...	...	H(e)	...	★	...
Utah (b) .....	...	...	...	...	...	...	...	...	...	...	★	★
Vermont .....	★	★	★	★	★	★	...	...	H(e)	...	★	★
Virginia .....	...	...	...	...	★	...	...	...	...	...	...	★
Washington .....	★	...	...	★	...	...	...	...	...	...	...	...
West Virginia .....	★(c)	★	★	★	...	...	...	★	...	...	★	...
Wisconsin .....	★	★	...	...	...	...	...	★	...	...	★	...
Wyoming* .....	...	★	★	★	★	...	★	...	H	...	★	★(f)
American Samoa (b) .....	...	...	...	...	...	...	...	...	...	...	...	...
Guam (b) .....	...	...	...	...	...	...	...	...	...	...	...	...
Puerto Rico .....	...	★	★	★	...	★	★	★	...	...	...	...
U.S. Virgin Islands (b) ..	...	★	★	★	...	...	★	...	...	★	★	...

## SECRETARIES OF STATE

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Source: The Council of State Governments' survey, January 2000, except as noted by \* where data are from *The Book of the States, 1998-99*.

Key:

★ — Responsible for activity.

. . . — Not responsible for activity.

(a) In this column only: H—Both houses; H—House; S—Senate.

(b) No secretary of state. Duties indicated are performed by lieutenant governor.

(c) The secretary of state is keeper of public records, but the state archives is a department of the state library.

(d) Functions regarding corporations, UCC and state directory have moved.  
(e) Until speaker is elected.

(f) Only groups supporting or opposing legislation which was subject to a statewide initiative or referendum within the past four years.

(g) Responsible for custody of bills passed by the General Assembly until Governor signs the bills, chapterizes and transmits the bills to the Court of Appeals and returns vetoed bills to General Assembly before session.