## TABLES

### Chapter One
**STATE CONSTITUTIONS**

**Constitutions**
- 1.1 General Information on State Constitutions (As of January 1, 1992) .............................................................. 20
- 1.2 Constitutional Amendment Procedure: by the Legislature (Constitutional Provisions) ..................................................... 22
- 1.3 Constitutional Amendment Procedure: by Initiative (Constitutional Provisions) .......................................................... 24
- 1.4 Procedures for Calling Constitutional Conventions (Constitutional Provisions) ............................................................ 25
- 1.5 State Constitutional Commissions (Operative during January 1, 1990 to January 1, 1993) ............................................. 27

### Chapter Two
**STATE EXECUTIVE BRANCH**

**Governors**
- A Costs of Gubernatorial Campaigns, Most Recent Elections .......................................................... 34
- 2.1 The Governors 1992 .......... 44
- 2.2 The Governors: Qualifications for Office .............................................................. 46
- 2.3 The Governors: Compensation .............................................................. 47
- 2.4 The Governors: Powers .................................................................................. 49
- 2.5 Gubernatorial Executive Orders: Authorization, Provisions, Procedures ............................................. 51
- 2.6 State Cabinet Systems .................................................................................. 53
- 2.7 The Governors: Provisions and Procedures for Transition .......................................................... 54
- 2.8 Impeachment Provisions in the States .................................................................................. 55

**Executive Branch**
- A Models and the Reform Ideal ........................................................................... 66
- B The Fourth Wave: Executive Branch Reorganization Origins, Goals, Process and Results ........................................................................... 68
- 2.9 Constitutional and Statutory Provisions for Length and Number of Terms of Elected State Officials ........................................................................... 74
- 2.10 Selected State Administrative Officials: Methods of Selection ........................................................................... 76
- 2.11 Selected State Administrative Officials: Annual Salaries .......................................................... 82

### Chapter Three
**STATE LEGISLATIVE BRANCH**

**Legislatures**
- A State Legislative Turnover, 1979-1989 .......................................................... 127
- 3.1 Names of State Legislative Bodies and Convening Places ........................................................................... 136
- 3.2 Legislative Sessions: Legal Provisions ........................................................................... 137
- 3.3 The Legislators: Numbers, Terms and Party Affiliation (As of May 1992) ........................................................................... 141
- 3.4 Membership Turnover in the Legislatures: 1990 .......................................................... 142
- 3.5 The Legislators: Qualifications for Election ........................................................................... 143
- 3.6 Senate Leadership Positions — Methods of Selection ........................................................................... 145
- 3.7 House Leadership Positions — Methods of Selection ........................................................................... 147
- 3.8 Method of Setting Legislative Compensation (As of January 15, 1991) ........................................................................... 149
- 3.9 States in Which Legislators’ Salaries are Tied or Related to State Employees’ Salaries (As of January 31, 1991) ........................................................................... 149
- 3.10 States with Legislative Compensation Commissions (As of January 15, 1991) ........................................................................... 150

**Lieutenant Governors**
- A Examples of Specific Duties ........................................................................... 89
- 2.12 Lieutenant Governors: Qualifications and Terms ........................................................................... 92
- 2.13 Lieutenant Governors: Powers and Duties ........................................................................... 93

**Secretaries of State**
- 2.14 Secretaries of State: Qualifications for Office ........................................................................... 99
- 2.15 Secretaries of State: Election and Registration Duties ........................................................................... 100
- 2.16 Secretaries of State: Custodial, Publication and Legislative Duties ........................................................................... 101

**Attorneys General**
- 2.17 Attorneys General: Qualifications for Office ........................................................................... 111
- 2.18 Attorneys General: Prosecutorial and Advisory Duties ........................................................................... 112
- 2.19 Attorneys General: Consumer Protection Activities, Subpoena Powers and Antitrust Duties ........................................................................... 113
- 2.20 Attorneys General: Duties to Administrative Agencies and Other Responsibilities ........................................................................... 114

**Treasurers**
- 2.21 Treasurers: Qualifications for Office ........................................................................... 120
- 2.22 Treasurers: Duties of Office ........................................................................... 121
Chapter Four
STATE JUDICIAL BRANCH

Judiciary
4.1 State Courts of Last Resort .................. 227
4.2 State Intermediate Appellate Courts and General Trial Courts: Number of Judges and Terms .............. 229
4.3 Qualifications of Judges of State Appellate Courts and General Trial Courts .......................... 231
4.4 Selection and Retention of Judges .................. 233
4.5 Methods for Removal of Judges and Filling of Vacancies .................. 236

Chapter Five
STATE ELECTIONS

Elections
5.1 State Executive Branch Officials to be Elected, 1992-2001 .................. 265
5.2 State Legislatures: Members to be Elected, 1992-2001 .................. 269
5.3 Methods of Nominating Candidates for State Offices .................. 273
5.4 Election Dates for National, State and Local Elections (Formulas) .................. 275
5.5 Polling Hours: General Elections .................. 277
5.6 Voter Registration Information .................. 279
5.7 Voting Statistics for Gubernatorial Elections .................. 280
5.8 Voter Turnout in Non- Presidential Election Years: 1982, 1986 and 1990 .................. 281

Campaign Finance
5.10 Campaign Finance Laws: General Filing Requirements (As of January 1992) .................. 294
5.11 Campaign Finance Laws: Limitations on Contributions by Organizations (As of January 1992) .................. 304
5.12 Campaign Finance Laws: Limitations on Contributions by Individuals (As of January 1992) .................. 310

Initiative/Referendum/Recall
5.15 Statewide Initiative and Referendum .................. 329
5.16 State Initiatives: Requesting Permission to Circulate a Petition .................. 330
5.17 State Initiatives: Circulating the Petition .................. 331
5.18 State Initiatives: Preparing the Initiative to be Placed on the Ballot .................. 333
5.19 State Initiatives: Voting on the Initiative .................. 335
5.20 State Referendums: Requesting Permission to Circulate a Citizen Petition .................. 336
5.21 State Referendums: Circulating the Citizen Petition .................. 337
5.22 State Referendums: Preparing the Citizen Petition Referendum to be Placed on the Ballot .................. 338
5.23 State Referendums: Voting on the Citizen Petition Referendum .................. 339
5.25 State Recall Provisions: Petition Review, Appeal and Election .................. 342

The Council of State Governments
<table>
<thead>
<tr>
<th>Table</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.7</td>
<td>Traditional Benefits as Percentage of Base Salary</td>
</tr>
<tr>
<td>7.8</td>
<td>Selected Employee Leave Policies</td>
</tr>
<tr>
<td>7.9</td>
<td>State Employees: Paid Holidays</td>
</tr>
<tr>
<td>7.10</td>
<td>Health Insurance Costs</td>
</tr>
<tr>
<td>7.11</td>
<td>Various Types of Insurance Plans Offered to State Employees</td>
</tr>
<tr>
<td>7.12</td>
<td>Life Insurance</td>
</tr>
<tr>
<td>7.13</td>
<td>Deferred Compensation: Eligibility for 457 Plans</td>
</tr>
<tr>
<td>7.14</td>
<td>Deferred Compensation: Administrative Services</td>
</tr>
<tr>
<td>7.15</td>
<td>Deferred Compensation: Investment Options for 457 Plans</td>
</tr>
<tr>
<td>7.16</td>
<td>Deferred Compensation: Participant Charges for 457 Plans</td>
</tr>
<tr>
<td>7.17</td>
<td>Policies During Downsizing</td>
</tr>
<tr>
<td><strong>Public Employment</strong></td>
<td></td>
</tr>
<tr>
<td>A</td>
<td>State Employment in the Ten Most Populous and Ten Least Populous States in 1990</td>
</tr>
<tr>
<td>B</td>
<td>Average Monthly Earnings for Full-Time State Employees by State for October 1990</td>
</tr>
<tr>
<td>C</td>
<td>State Costs for Employee Benefits in Relation to Costs for Salaries and Wages</td>
</tr>
<tr>
<td>7.19</td>
<td>Employment and Payrolls of State and Local Governments, by Function: October 1989</td>
</tr>
<tr>
<td>7.20</td>
<td>Employment and Payrolls of State and Local Governments, by Function: October 1990</td>
</tr>
<tr>
<td>7.21</td>
<td>State and Local Government Employment, by State: October 1989</td>
</tr>
<tr>
<td>7.22</td>
<td>State and Local Government Employment, by State: October 1990</td>
</tr>
<tr>
<td>7.23</td>
<td>State and Local Government Payrolls and Average Earnings of Full-Time Employees, by State: October 1989</td>
</tr>
<tr>
<td>7.24</td>
<td>State and Local Government Payrolls and Average Earnings of Full-Time Employees, by State: October 1990</td>
</tr>
<tr>
<td>7.25</td>
<td>State Government Employment (Full-Time Equivalent), for Selected Functions, by State: October 1989</td>
</tr>
<tr>
<td>7.26</td>
<td>State Government Employment (Full-Time Equivalent), for Selected Functions, by State: October 1990</td>
</tr>
<tr>
<td>7.27</td>
<td>State Government Payrolls for Selected Functions, by State: October 1989</td>
</tr>
<tr>
<td>7.28</td>
<td>State Government Payrolls for Selected Functions, by State: October 1990</td>
</tr>
<tr>
<td><strong>Retirement</strong></td>
<td></td>
</tr>
<tr>
<td>7.30</td>
<td>National Summary of Finances of State-Administered Employee Retirement Systems: Selected Years, 1983-1990</td>
</tr>
<tr>
<td>7.31</td>
<td>Membership and Benefit Operations of State-Administered Employee Retirement Systems: Last Month of Fiscal Year 1988-89</td>
</tr>
<tr>
<td>7.32</td>
<td>Membership and Benefit Operations of State-Administered Employee Retirement Systems: Last Month of Fiscal Year 1989-90</td>
</tr>
<tr>
<td>7.33</td>
<td>Finances of State-Administered Employee Retirement Systems, by State: Fiscal 1989-90</td>
</tr>
<tr>
<td><strong>Information Resource Management</strong></td>
<td></td>
</tr>
<tr>
<td>7.36</td>
<td>Organization of State Information Resource Management in the States</td>
</tr>
<tr>
<td>7.37</td>
<td>Functions of Information Resource Organizations: Policy</td>
</tr>
<tr>
<td>7.38</td>
<td>Functions of Information Resource Organizations: Operations</td>
</tr>
</tbody>
</table>

Chapter Eight

**SELECTED STATE ACTIVITIES, ISSUES AND SERVICES**

**Innovations**

A Innovations Program Selection Criteria | 511
B Innovations Panel Selections, by Region, 1990 and 1991 | 511

**Minimum Age**

8.1 Minimum Age for Specified Activities | 518

**Elementary/Secondary Education**

8.2 Membership and Attendance in Public Elementary and Secondary Schools, by State: 1989-90 and 1990-91 | 519
8.3 Enrollment, Average Daily Attendance and Classroom Teachers in Public Elementary and Secondary Schools, by State: 1990-91 | 520
8.4 Average Annual Salary of Instructional Staff in Public Elementary and Secondary Schools: 1939-40 to 1990-91 | 521
8.5 State Course Requirements for High School Graduation | 522

**Higher Education**

8.6 Numbers of Institutions of Higher Education and Branches, by Type, Control of Institution and State: 1989-90 | 525
8.7 Average Salary of Full-Time Instructional Faculty in Institutes of Higher Education, by Type and Control of Institution and State: 1989-90 | 526
TABLES

8.8 Estimated Undergraduate Tuition and Fees and Room and Board Rates in Institutions of Higher Education, by Control of Institution and State: 1989-90 .527

Education Revenue/Expenditure
8.9 General Revenue of Public School Systems, by Source: 1988-89 .528

Highways
8.11 Total Road and Street Mileage: 1990 .532
8.12 State Receipts for Highways: 1990 .533
8.13 State Disbursements for Highways: 1990 .534

Motor Vehicles
8.15 State Motor Vehicle Registrations: 1990 .536
8.16 Motor Vehicle Operators and Chauffeurs Licenses: 1990 .537
8.17 Motor Vehicle Laws (As of 1991) .538
8.18 State No-Fault Motor Vehicle Insurance Laws .540

Criminal Justice/Corrections
8.20 Adults Admitted to State Prisons, 1980 and 1989 .544
8.21 State Prison Capacities, 1990 .545
8.22 Adults on Probation, 1990 .546
8.23 Adults on Parole, 1990 .547
8.24 State Death Penalty (As of December 1990) .549

Public Utility Commissions
8.25 State Public Utility Commissions .552
8.26 Selected Regulatory Functions of State Public Utility Commissions .553

Environment
8.27 Summary of State Environmental and Natural Resource Expenditures, Fiscal Year 1988 .564
8.28 State Environmental and Natural Resource Spending by Category, Fiscal Year 1988 .565

Licensure/Regulation
8.29 State Regulation of Selected Non-Health Occupations and Professions: 1991 .573
8.30 State Regulation of Health Occupations and Professions: 1991 .574
8.31 Status of Mandatory Continuing Education for Selected Professions: 1991 .580

Labor
8.32 Maximum Benefits for Temporary Total Disability Provided by Workers’ Compensation Statutes (As of January 1992) .587
8.33 Estimates of Workers’ Compensation Payments, by State and Type of Insurance: 1987-88 .589
8.34 Status of Approved State Plans Developed in Accordance with the Federal Occupational Safety and Health Act (As of February 1992) .591
8.35 Selected State Child Labor Standards Affecting Minors under 18 in Non-Farm Employment (As of January 1992) .592
8.36 Changes in Basic Minimum Wages in Non-Farm Employment under State Law: Selected Years 1968 to 1992 .596

Chapter Nine
INTERGOVERNMENTAL AFFAIRS

Federal Aid
9.1 Total Federal Aid to States: Fiscal 1985-1990 .619

State Aid Programs
A Percent Distribution of State Aid, 1976-1990 .632
B Per Capita State Aid Distribution, 1990 .633

Intergovernmental Payments
9.2 Summary of State Intergovernmental Payments: 1942 to 1990 .636
9.3 State Intergovernmental Expenditure, by State: 1984 to 1990 .637
9.4 Per Capita State Intergovernmental Expenditure, by Function and by State: 1989 .638
9.5 Per Capita State Intergovernmental Expenditure, by Function and by State: 1990 .639
9.6 State Intergovernmental Expenditure, by Function and by State: 1989 .640
9.7 State Intergovernmental Expenditure, by Function and by State: 1990 .641
9.8 State Intergovernmental Expenditure, by Type of Receiving Government and by State: 1989 .642
9.9 State Intergovernmental Expenditure, by Type of Receiving Government and by State: 1990 .643
9.10 State Intergovernmental Revenue from Federal and Local Governments: 1989 .644
9.11 State Intergovernmental Revenue from Federal and Local Governments: 1990 .646

Chapter Ten
STATE PAGES
10.1 Official Names of States and Jurisdictions, Capitals, Zip Codes and Central Switchboards .658
10.2 Historical Data on the States .659
10.3 State Statistics .661