TABLES

Chapter One
STATE CONSTITUTIONS
1.1  General Information on State Constitutions ...................... 14
1.2  Constitutional Amendment Procedure: By the Legislature ..... 16
1.3  Constitutional Amendment Procedure: By Initiative .......... 18
1.4  Procedures for Calling Constitutional Conventions .......... 19
1.5  State Constitutional Commissions .......................... 21
1.6  State Constitutional Conventions 1984-85 ...................... 22

Chapter Two
STATE EXECUTIVE BRANCH
A  Costs of Gubernatorial Campaigns, 1984-85 .................. 25
2.1  The Governors 1986 ..................................... 32
2.2  The Governors: Qualifications for Office ................... 34
2.3  The Governors: Compensation ........................... 35
2.4  The Governors: Powers .................................. 37
2.5  Gubernatorial Executive Orders: Authorization, Provisions, Procedures ........................................ 39
2.6  State Cabinet Systems .................................. 41
2.7  The Governors: Provisions and Procedures for Transition . 42
2.8  Impeachment Provisions in the States ....................... 43
A  Sunshine Laws in the States: Major Provisions .............. 49
2.9  Constitutional and Statutory Provisions for Length and Number of Terms of Elected State Officials .................. 51
2.10  Selected State Administrative Officials: Methods of Selection ........................................ 53
2.11  Selected State Administrative Officials: Annual Salaries .................. 58
2.12  Lieutenant Governors: Qualifications and Terms .......... 64
2.13  Lieutenant Governors: Powers and Duties .................. 65
2.14  Secretaries of State: Qualifications for Office ............... 67
2.15  Secretaries of State: Election and Registration Duties . 68
2.16  Secretaries of State: Custodial, Publication and Legislative Duties ........................................ 69
2.17  Attorneys General: Qualifications for Office ............... 70

Chapter Three
STATE LEGISLATIVE BRANCH
3.1  Names of State Legislative Bodies and Convening Places .... 82
3.2  Legislative Sessions: Legal Provisions ...................... 83
3.3  The Legislators: Numbers, Terms, and Party Affiliations .. 87
3.4  Membership Turnover in the Legislatures: 1984 .......... 88
3.5  The Legislators: Qualifications for Election ................ 89
3.6  Senate Leadership Positions—Methods of Selection ....... 91
3.7  House Leadership Positions—Methods of Selection ....... 93
3.8  Legislative Compensation: Regular and Special Sessions .... 95
3.9  Legislative Compensation: Interim Payments and Other Direct Payments ........................................ 98
3.10  Additional Compensation for Senate Leaders ................. 102
3.11  Additional Compensation for House Leaders ................ 104
3.12  Time Limits on Bill Introduction ........................ 106
3.13  Bill Pre-Filing, Reference, and Carryover ................ 109
3.14  Enacting Legislation: Veto, Veto Override, and Effective Date ........................................ 111
3.17  Staff for Individual Legislators ......................... 121
3.18  Staff for Legislative Standing Committees ................. 122
3.19  Standing Committees: Appointment and Number ........... 123
3.20  Standing Committees: Procedure ........................ 125
3.21  Legislative Appropriations Process: Budget Documents and Bills ........................................ 127
3.22  Fiscal Notes: Content and Distribution ..................... 129
3.23  Legislative Review of Administrative Regulations: Structures and Procedures .................. 131
3.24 Legislative Review of Administrative Regulations: Powers .................. 133
3.25 Summary of Sunset Legislation .................. 134
3.26 Legislative Activities Performed With the Use of Computers .................. 138
3.27 Lobbyists: As Defined in State Statutes .................. 140
3.28 Lobbyists: Registration and Reporting .................. 142

Chapter Four
STATE JUDICIAL BRANCH
4.1 State Courts of Last Resort .................. 155
4.2 State Intermediate Appellate Courts and General Trial Courts: Number of Judges and Terms .................. 157
4.3 Qualifications of Judges of State Appellate Courts and General Trial Courts .................. 159
4.4 Selection and Retention of Judges .................. 161
4.5 Methods for Removal of Judges and Filling of Vacancies .................. 164
4.6 Compensation of Judges of Appellate Courts and General Trial Courts .................. 172
4.7 Selected Data on Court Administrative Offices .................. 174

Chapter Five
STATE ELECTIONS
5.1 State Officials to Be Elected: 1986 and 1987 .................. 179
5.2 Methods of Nominating Candidates for State Offices .................. 181
5.3 Primary Election Information .................. 183
5.4 Campaign Finance Laws: General Filing Requirements .................. 185
5.5 Campaign Finance Laws: Limitations on Contributions by Organizations .................. 190
5.6 Campaign Finance Laws: Limitations on Contributions by Individuals .................. 194
5.7 Campaign Finance Laws: Limitations on Expenditures .................. 200
5.8 Funding of State Elections: Tax Provisions and Public Financing .................. 206
5.9 Voter Registration Information .................. 208
5.10 Polling Hours: General Elections .................. 209
5.11 Voting Statistics for Gubernatorial Elections .................. 211
5.14 Initiative Provisions for State Legislation .................. 214
5.15 Provisions for Referendum on State Legislation .................. 215
5.16 Provisions for Recall of State Officials .................. 217

Chapter Six
STATE FINANCES
6.1 State Budgetary Practices .................. 220
6.2 Officials or Agencies Responsible for Budget Preparation, Review, and Controls .................. 223
6.3 Summary Financial Aggregates, By State: 1983 .................. 228
6.4 Summary Financial Aggregates, By State: 1984 .................. 229
6.5 National Totals of State Government Finances For Selected Years: 1970-84 .................. 230
6.6 State General Revenue, By Source and By State: 1983 .................. 232
6.7 State General Revenue, By Source and By State: 1984 .................. 234
6.8 State Expenditure, By Character and Object and By State: 1983 .................. 236
6.9 State Expenditure, By Character and Object and By State: 1984 .................. 238
6.10 State General Expenditure, By Function and By State: 1983 .................. 240
6.11 State General Expenditure, By Function and By State: 1984 .................. 242
6.12 State Debt Outstanding at End of Fiscal Year, By State: 1983 .................. 244
6.13 State Debt Outstanding at End of Fiscal Year, By State: 1984 .................. 245
6.14 State Balanced Budgets and Deficit Limitations: Constitutional and Statutory Provisions .................. 246
6.15 Agencies Administering Major State Taxes .................. 249
6.16 State Excise Rates .................. 251
6.17 Food and Drug Sales Tax Exemptions .................. 253
6.18 State Individual Income Taxes .................. 254
6.19 Range of State Corporate Income Tax Rates .................. 256
6.20 State Severance Taxes: 1985 .................. 258
A Percentage Distribution of State Tax Collections by Major Tax Category .................. 262
B Selected States’ Tax Collections .................. 262
6.21 National Summary of State Government Tax Revenue, By Type of Tax: 1983 to 1985 .................. 263
6.23 State Government Tax Revenue, By Type of Tax: 1985 .................. 265
6.25 State Government License Tax Revenue: 1985 .................. 269
6.26 Fiscal Year, Population and Personal Income, By State .................. 271

vii
Chapter Seven
STATE MANAGEMENT AND ADMINISTRATION

7.1 The Office of State Personnel Administrator ........................................... 281
7.2 State Personnel Administration: Structure and Functions .......................... 284
7.3 Classification and Compensation Plans ..................................................... 286
7.4 Selected Employee Leave Policies .......................................................... 287
7.5 State Employees: Paid Holidays .............................................................. 288
7.6 Introduction of Comparable Worth Plans ................................................. 294
7.8 Employment and Payrolls of State and Local Governments, By Function: October 1983 .......................................................... 296
7.9 Employment and Payrolls of State and Local Governments, By Function: October 1984 .......................................................... 296
7.10 State and Local Government Employment, By State: October 1983 .......... 297
7.11 State and Local Government Employment, By State: October 1984 .......... 298
7.12 State and Local Government Payrolls and Average Earnings of Full-time Employees, By State: October 1983 ...................................... 299
7.13 State and Local Government Payrolls and Average Earnings of Full-time Employees, By State: October 1984 ...................................... 300
7.14 State Government Employment (Full-time Equivalent), For Selected Functions, By State: October 1983 .................................................. 301
7.15 State Government Employment (Full-time Equivalent), For Selected Functions, By State: October 1984 .................................................. 302
7.16 State Government Payrolls for Selected Functions, By State: October 1983 .......................................................... 303
7.17 State Government Payrolls for Selected Functions, By State: October 1984 .......................................................... 304
7.21 Membership and Benefit Operations of State-Administered Employee Retirement Systems: Last Month of Fiscal Year 1983-84 ......................... 310
7.22 Finances of State-Administered Employee Retirement Systems, By State: 1983-84 .......................................................... 312
7.24 Functions and Responsibilities of State Library Agencies ........................ 320

Chapter Eight
SELECTED STATE ACTIVITIES, ISSUES, AND SERVICES

8.1 Record of Passage of Uniform Acts ...................................................... 327
8.2 Record of Passage of Model Acts .......................................................... 331
8.3 Minimum Age for Specified Activities ................................................ 332
8.4 General Revenue of Public School Systems By Source: 1983-84 ............. 333
8.5 General Expenditures of Public School Systems: 1983-84 ..................... 335
8.6 Federal Funds Obligated for Child Nutrition Programs, By State: Fiscal Years 1983-84 .......................................................... 337
8.7 Average Annual Salary of Instructional Staff in Public Elementary and Secondary Schools: 1938-40 to 1983-84 ........................................ 339
8.8 Membership and Attendance in Public Elementary and Secondary Schools, By State: 1980-81 and 1983-84 ........................................ 340
8.9 Enrollment, Average Daily Attendance, and Classroom Teachers in Public Elementary and Secondary Schools, By State: 1983-84 ......................... 341
8.10 State Course Requirements for High School Graduation ........................ 342
8.11 Number of Institutions of Higher Education and Branches, By Type, Control of Institution, and State: 1984-85 ........................................ 344
8.12 Estimated Undergraduate Tuition and Fees and Room and Board Rates in Institutions of Higher Education, by Control of Institution and By State: 1984-85 ........................................ 345
8.13 Total Road and Street Mileage: 1984 ..................................................... 346
8.14 State Receipts for Highways: 1984 ....................................................... 347
8.15 State Disbursements for Highways: 1984 ............................................ 348
8.16 Apportionment of Federal-Aid Highway Funds: Fiscal 1985 .................. 349
8.17 State Motor Vehicle Registrations: 1984 .............................................. 350
8.18 Motor Vehicle Laws ............................................................................. 351
8.19 State No-Fault Motor Vehicle Insurance Laws ........................................ 353
8.21 State Public Utility Commissions ......................................................... 358
8.22 Selected Regulatory Functions of State Public Utility Commissions ........ 359
8.23 Maximum Benefits for Temporary Total Disability Provided By Workers' Compensation Statutes .......... 368
8.24 Estimates of Workers' Compensation Payments, By State and Type of Insurance: 1982-83 ............ 370
8.25 Status of Approved State Plans Developed in Accordance with the Federal Occupational Safety and Health Act .......... 372
8.26 Selected State Child Labor Standards Affecting Minors Under 18 ....... 373
8.27 Changes in Basic Minimum Wages in Non-Farm Employment Under State Law: Selected Years 1965 to 1986 .... 377
8.28 State Regulation of Health Occupations and Professions ................ 382
A Expenditures of State Health Agencies By Source of Funds: Fiscal Year 1983 .......... 386
B Expenditures of State Health Agencies (Excluding USDA-WIC Funds), By Source of Funds: Fiscal Year 1983 ...... 386
C Expenditures of State Health Agencies: Fiscal Years 1979-1983 .......... 387
D Inflation-Adjusted Expenditures of State Health Agencies (Excluding USDA-WIC Funds), By Source of Funds, Fiscal Years 1979-1983 .......... 388
8.29 State Health Agencies: Organizational Characteristics and Selected Public Health Responsibilities—Fiscal 1983 ... 390
8.30 Persons Receiving Selected Personal Health Services from State Health Agencies: Fiscal 1983 391
8.31 Public Health Program Expenditures of State Health Agencies, By Program: Fiscal 1983 .......... 394
8.32 Public Health Expenditures of State Health Agencies, By Source of Funds: Fiscal 1983 .......... 395
8.33 State Death Penalty .......... 399
8.34 Trends in State Prison Population 400
A Priority Ranking of Natural Resource Concerns ...... 403
8.35 Status of Groundwater Policy Development ................ 406
8.36 Major Sources of Groundwater Contamination ........ 407
8.37 Major Types of Groundwater Contaminants ........ 408
8.38 Superfund Sites National Priority List ........ 409
8.40 Low-Level Radioactive Waste Compacts .......... 411
8.41 Leaking Underground Storage Tanks Primary Oversight Agencies .......... 412
8.42 State Right-to-Know Laws .......... 413
8.43 Alternative State Assistance Programs for Publicly-Owned Wastewater Treatment Works .......... 414
8.44 State Actions on Asbestos in Buildings .......... 415
8.46 State Environmental Quality Commissions: Names and Functions .......... 417
8.47 Interstate Water Agencies .......... 422

Chapter Nine
INTERGOVERNMENTAL AFFAIRS
A Distribution of Grants by Region, Selected Fiscal Years .. 427
9.1 Total Federal Aid to States; Fiscal 1979-1984 .... 432
A Percent Distribution of State Aid, Selected Years 1974-1984 .... 439
B State Per Capita Expenditure Distribution .......... 439
9.2 Summary of State Intergovernmental Payments: 1942 to 1984 .......... 441
9.3 State Intergovernmental Expenditure, By State: 1978 to 1984 .......... 442
9.4 Per Capita State Intergovernmental Expenditure, By Function and By State: 1983 .......... 443
9.5 Per Capita State Intergovernmental Expenditure, By Function and By State: 1984 .......... 444
9.6 State Intergovernmental Expenditure, By Function and By State: 1983 .......... 445
9.7 State Intergovernmental Expenditure, By Function and By State: 1984 .......... 446
9.8 State Intergovernmental Expenditure, By Type of Receiving Government and By State: 1983 .......... 447
9.9 State Intergovernmental Expenditure, By Type of Receiving Government and By State: 1984 .......... 448
9.10 State Intergovernmental Revenue from Federal and Local Governments: 1983 .......... 449

Chapter Ten
STATE PAGES
10.1 Official Names of States and Jurisdictions, Capitals, Zip Codes and Central Switchboards .......... 464
10.2 Historical Data on the States .......... 465
10.3 State Statistics .......... 467