

SECRETARIES OF STATE

Table 4.17
SECRETARIES OF STATE: ELECTION AND REGISTRATION DUTIES

State or other jurisdiction	Election								Registration				
	Chief election officer	Determines ballot eligibility of political parties	Receives initiative and/or referendum petition	Files certificate of nomination or election	Supplies election ballots or materials to local officials	Files candidates' expense papers	Files other campaign reports	Conducts voter education programs	Registers charitable organizations	Registers corporations (a)	Processes and/or commissions notaries public	Registers securities	Registers trade names/marks
Alabama.....	★	★	...	★	★	★	★	★	★	★	...	★	
Alaska (b).....	★	★	★	★	★	★	★	★	...	★	
Arizona.....	★	★	★	★	...	★	★	★	★	...	★	★	
Arkansas.....	★	★	★	★	...	★	★	★	★	...	★	★	
California.....	★(c)	★	...	★	★	★	★	★	★(d)	★	★	★	
Colorado.....	★	★	★	★	...	★	★	★	★	★	...	★	
Connecticut.....	★	★	...	★	★	...	★	★	★	★	...	★	
Delaware.....	(e)	(f)	...	★(g)	★	★	★	
Florida.....	★	★	★	★	...	★	★	...	★	★	...	★	
Georgia.....	★	★	...	★	★	★	★	★	★	★	...	★	
Hawaii (b).....	
Idaho.....	★	★	★	★	★	★	★	★	★	★	...	★	
Illinois.....	★	(h)	★	★	★	★	
Indiana (i).....	★	★	...	★	★	★	★	★	★	★	★	★	
Iowa.....	★	★	...	★	★	★	...	★	★	★	
Kansas.....	★	★	...	★	★	★	...	★	★	★	...	★	
Kentucky.....	★	★	...	★	★	★	★	★	...	★	
Louisiana.....	★	★	★	★	★	★	...	★	
Maine.....	★	★	★	★	★	★	...	★	★	★	
Maryland.....	...	★	★	★	★	★	★	...	★	
Massachusetts.....	★	★	★	★	★	(f)	(f)	★	...	★	★	★	
Michigan.....	★	★	★	★	...	★	★	★	...	★	★	★	
Minnesota.....	★	★	...	★	★	★	...	★	...	★	
Mississippi.....	★	★	★	★	★	★	★	★	★	★	★	★	
Missouri.....	★	★	★	★	★	★	★	★	★	
Montana.....	★	★	★	★	★	★	★	★	...	★	
Nebraska.....	★	★	★	★	★	★	★	★	...	★	
Nevada (j).....	★	★	★	★	★	★	★	★	...	★	★	★	
New Hampshire.....	★	★	...	★	★	★	★	...	★	★	★	★	
New Jersey.....	★	★	★	★	★	★	★	★	...	★	★	★	
New Mexico.....	★	★	...	★	★	★	★	★	...	★	
New York.....	★	★	★	★	
North Carolina (k).....	★	★	★	★	
North Dakota.....	★	★	★	★	★	★	★	★	★	★	...	★	
Ohio (l).....	★	★	★	★(m)	★	★	★	★	★	
Oklahoma.....	★	★	★(n)	★	★	
Oregon.....	★	★	★	★	★	★	★	...	★	★	★	★	
Pennsylvania.....	★	★	...	★	★	★	★	...	★	
Rhode Island (o).....	★	★	...	★	★	★	...	★	...	★	
South Carolina.....	★	★(p)	...	★	
South Dakota.....	★	★	★	★	...	★	★	...	★	★	...	★	
Tennessee (q).....	★	★	★	★	★	...	★	
Texas.....	★	★	...	★	★	★	★	...	★	
Utah (b).....	★	★	★	★	★	★	★	
Vermont (r).....	★	★	★	★	★	★	
Virginia.....	
Washington.....	★	★	★	★	★	★	...	★	
West Virginia.....	★	★	...	★	...	★	★	...	★	★	...	★	
Wisconsin (s).....	
Wyoming.....	★	★	★	★	(t)	★	★	...	★	★	★	★	
American Samoa (b)...	★	...	★	★	...	★	★	
Guam (b).....	★	★	
Puerto Rico.....	★	★	★	★	
U.S. Virgin Islands (b)...	★	★(u)	★	★	

See footnotes at end of table.

SECRETARIES OF STATE: ELECTION AND REGISTRATION DUTIES— Continued

Source: The Council of State Governments, April 2013.

Key:

★ — Responsible for activity.

... — Not responsible for activity.

(a) Unless otherwise indicated, office registers domestic, foreign and non-profit corporations.

(b) No secretary of state. Duties indicated are performed by lieutenant governor. In Hawaii, election related responsibilities have been transferred to an independent Chief Election Officer. In U.S. Virgin Islands election duties are performed by Supervisor of Elections.

(c) Other election duties include: tallying votes from all 58 counties, testing and certifying voting systems, maintaining statewide voter registration database, publishing Voter Information Guide/State Ballot Pamphlet.

(d) This office does not register charitable trusts, but does register charitable organizations as nonprofit corporations; also limited partnerships, limited liability corporations, and domestic partners. Maintains the Advanced Health Care Directive Registry and Safe at Home Confidential Address Program.

(e) Files certificates of election for publication purposes only; does not file certificates of nomination.

(f) Federal candidates only.

(g) Incorporated organizations only.

(h) Office issues document, but does not receive it.

(i) Additional registration duties include securities enforcement and auto dealer registration and enforcement.

(j) Additional registration duties include: Issues annual State Business License, registers Domestic Partnerships, registers advanced directives for health care.

(k) Other election duties: Administers the Electoral College. Other registration duties: Registers state legislative and executive branch lobbyists, and maintains secure online registry of advance health care directives.

(l) Supplies poll worker training materials to county boards of elections; certifies official form of the ballot to county boards of elections.

(m) Issues certificate of nomination or election to all statewide candidates and U.S. Representatives.

(n) Certifies U.S. Congressional election results to Washington, D.C. Also registers partnerships, limited liability companies, limited liability partnerships, limited liability companies and fictitious partnership names.

(o) Additional registration duties include: Non-resident landlord appointment of agent for service and Uniform Commercial Code.

(p) Also registers the Cable Franchise Authority.

(q) Appoints the Coordinator of Elections who performs the election duties indicated.

(r) Additional registration duties include: registers temporary officiants for civil marriages.

(s) Additional registration duties include: Issues authentications and apostilles.

(t) Materials not ballots.

(u) Both domestic and foreign profit; but only domestic non-profit.