

SECRETARIES OF STATE

TABLE 4.17

Secretaries of State: Election and Registration Duties

State or other jurisdiction	Chief election officer	Determines ballot eligibility of political parties	Receives initiative and/or referendum petition	Files certificate of nomination or election	Supplies election ballots or materials to local officials	Files candidates' expense papers	Files other campaign reports	Conducts voter education programs	Registers charitable organizations	Registers corporations (a)	Processes and/or commissions notaries public	Registers securities	Registers trade names/ marks
Alabama	★	★	...	★	★	★	★	★	★	★	★	...	★
Alaska (b)	★	★	★	★	★	...	...	★	...	...	★	...	...
Arizona (aa)	★	★	★	★	...	★	★	★	★	...	★	...	★
Arkansas	★	★	★	★	...	★	★	★	...	★	★	...	★
California	★(c)	★	...	★	★	★	★	★	(d)	★	★	...	★
Colorado	★	★	★	★	...	★	★	★	★	★	★	...	★
Connecticut	★	★	...	★	★	...	...	★	★	★	★	...	★
Delaware (g)	...	...	...	(e)	...	...	(f)	...	...	★	★	...	★
Florida (v)	★	★	★	★	...	★	★	...	...	★	★	...	★
Georgia	★	★	...	★	★	...	...	★	★	★	...	★	★
Hawaii (b)	...	...	...	...	...	...	...	...	...	...	...	...	...
Idaho	★	★	★	★	★	★	★	★	★	★	★	...	★
Illinois	...	...	★	(h)	...	...	...	...	...	★	★	...	★
Indiana (i)	★	★	...	★	★	★	★	★	★	★	★	...	★
Iowa	★	★	...	★	...	...	...	★	★	★	★	...	★
Kansas	★	★	...	★	...	...	...	★	★	★	★	...	★
Kentucky	★	★	...	★	...	...	...	★	...	★	★	...	★
Louisiana	★	...	...	★	★	...	...	★	★	★	★	...	★
Maine	★	★	★	★	★	...	...	★	(y)	★	★	...	★
Maryland	...	★	★	★	...	...	...	...	★	...	★	...	★
Massachusetts	★	★	★	★	...	(f)	(f)	...	...	★	★	...	★
Michigan	★	★	★	★	...	★	★	★	...	...	★	...	...
Minnesota (z)	★	★	...	★	★	...	...	★	...	★	★	...	★
Mississippi	★	★	★	★	...	...	...	★	★	★	★	...	★
Missouri (bb)	★	★	★	★	...	...	...	★	★	★	★	...	★
Montana	★	★	★	★	...	...	...	★	★	★	★	...	★
Nebraska	★	★	★	★	★	...	...	★	★	★	★	...	★
Nevada (j)	★	★	★	★	★	★	★	★	★	★	★	...	★
New Hampshire	★	★	...	★	★	★	★	...	★	★	★	...	★
New Jersey	★	★	★	★	★	★	★	★	...	★	★	...	★
New Mexico	★	★	...	★	★	★	★	★	...	★	★	...	★
New York	...	...	...	...	...	...	...	...	...	★	★	...	★
North Carolina (k)	...	...	...	...	...	...	...	...	...	★	★	...	★
North Dakota	★	★	★	★	★	★	★	★	★	★	★	...	★
Ohio (l)	★	★	★	★(m)	★	★	★	★	★	★	★	...	★
Oklahoma	...	...	★	...	...	...	...	...	★	★(n)	★	...	★
Oregon	★	★	★	★	...	...	...	★	★	★	★	...	★
Pennsylvania	★	★	...	★	...	...	...	★	★	★	★	...	★
Rhode Island (o)	★	★	...	★	★	...	...	★	...	★	★	...	★
South Carolina	...	...	...	...	...	...	...	...	★	★(p)	★	...	★
South Dakota	★	★	★	★	...	★	★	★	...	...	★	...	★
Tennessee (q)	★	★	...	★	★	...	...	★	★	★	★	...	★
Texas	★	★	...	★	★	...	...	★	...	...	★	...	★
Utah (b)	★	★	★	★	★	...	...	★	...	...	...	...	...
Vermont (r)	★	...	...	★	★	★	...	★	...	★	★	...	★
Virginia (x)	...	...	...	...	...	...	...	...	★	...	...	...	...
Washington (w)	★	...	★	★	...	...	...	★	★	★	...	★	★
West Virginia	★	★	...	★	...	★	★	★	★	★	★	...	★
Wisconsin (s)	...	...	...	...	...	...	...	...	...	...	...	...	...
Wyoming	★	★	★	★	(t)	★	★	★	★	★	★	...	★
American Samoa (b)	...	...	...	★	...	★	★	★	★	★	...	...	...
Guam (b)	...	...	...	...	...	...	...	...	...	...	...	...	...
Puerto Rico	...	...	...	...	...	...	...	...	★	★	★	...	★
U.S. Virgin Islands (b)	...	...	...	...	...	...	...	...	★	★(u)	★	...	★

See footnotes at end of table

TABLE 4.17

**Secretaries of State: Election and Registration Duties** (continued)

Source: The Council of State Governments' survey of secretaries of state offices, October 2017.

Key:

★—Responsible for activity.

...—Not responsible for activity.

- (a) Unless otherwise indicated, office registers domestic, foreign and non-profit corporations.
- (b) No secretary of state. Duties indicated are performed by lieutenant governor. In Hawaii, election related responsibilities have been transferred to an independent Chief Election Officer. In U. S. Virgin Islands election duties are performed by Supervisor of Elections.
- (c) Other election duties include: tallying votes from all 58 counties, testing and certifying voting systems for use by local elections officials, maintaining statewide voter registration database, publishing state Voter Information Guide/State Ballot Pamphlet and qualifying statewide ballot initiatives and referenda.
- (d) This office does not register charitable trusts, but does register charitable organizations as nonprofit corporations; also limited partnerships, limited liability corporations, and domestic partners, Advanced Health care Directives, and administers the Safe at Home mail forwarding program.
- (e) Files certificates of election for publication purposes only; does not file certificates of nomination.
- (f) Federal candidates only.
- (g) Registration duties include alternative business entities such as LLCs and partnerships.
- (h) Office issues document, but does not receive it.
- (i) Additional election duties include: statewide voter registration system administrator. Additional registration duties include securities enforcement and auto dealer registration and enforcement.
- (j) Additional registration duties include: issues annual State Business License, registers domestic partnerships, registers advanced directives for health care, registers guardianship nominations. Charitable organizations soliciting tax deductible charitable contributions must file a charitable solicitation registration statements or claim of exemption before soliciting charitable contributions in Nevada.
- (k) Other election duties: administers the Electoral College. Other registration duties: Maintains secure online registry of advance health care directives.
- (l) Supplies poll worker training materials to county boards of elections; certifies official form of the ballot to county board of elections.
- (m) Issues certificate of nomination or election to all statewide candidates and U.S. Representatives.
- (n) Certifies U.S. Congressional election results to Washington, D.C. Also registers limited partnerships, limited liability companies and limited liability partnerships.
- (o) Additional registration duties include: Non-resident landlord appointment of agent for service and Uniform Commercial Code.
- (p) Also registers the Cable Franchise Authority.
- (q) Appoints the Coordinator of Elections who performs the election duties indicated above, and also prepares the elections manual and elections handbook for use by state officials. Also registers athlete agents, as well as individuals and entities seeking exemption from Tennessee's workers' compensation requirements.
- (r) Additional registration duties include: registers temporary officiants for civil marriages.
- (s) Additional registration duties include: Issues authentications and apostilles.
- (t) Materials not ballots.
- (u) Both domestic and foreign profit; but only domestic non-profit.
- (v) Additional registration duties include: registers fictitious names and other types of business entities.
- (w) Additional registration duties include: registers domestic partnerships and registers international student exchange programs.
- (x) Additional registration duties include: registering organizations' mottos; registering logos and insignias; authentications.
- (y) Registers nonprofit entities.
- (z) Additional registration duties include: registers LLCs, limited partnerships.
- (aa) Additional registration duties include partnerships, telephonic seller, advance directives and uniform commercial code.
- (bb) Also administers the Safe at Home address confidentiality/mail forwarding program; issues authentications and apostilles.